Teaching Using Zoom –
Enabling Zoom with Canvas or eCampus

Introduction 0:00

If you're going to be teaching live using Zoom, there is an easy way for you to schedule and distribute your class recordings directly from Canvas or eCampus.

This is Gerry [Pedraza] from eSAIL.

First, I'll show you how the end result looks on Canvas when this process is finished. This is the screen where your students will join your meetings (Upcoming Meetings) and view your recordings (Cloud Recordings).

Here are all your [Upcoming Zoom] sessions. These can be set up to be recurring and automatically recorded. [Cloud Recordings] is the area where your students will have access to your recordings.

Pros & Cons 0:46

Now, let's go over the pros and cons.

The pros are that Zoom sessions and recordings are easily available for students to access. Also, students will get a message when sessions are created and when the recordings are available.

Now, let's talk about the cons. Using this method does not allow you to select which recordings you share and which ones you don't share. Every session will be available unless you edit or delete it.

Another con about this method is that it does not let you select which recordings you want to share with each class section if your course is merged. However, you can mitigate this issue by naming each recurring Zoom session according to your class section, but you can't prevent students from other sections from accessing them.

Zoom Setup

Canvas Zoom Setup 1:41

We will quickly go over the steps needed to accomplish this. The setup is practically the same for both Canvas and eCampus, so I'll use Canvas first to demonstrate.

1. Open Canvas and get to the desired course.
2. If Zoom is not already enabled on the left side, please enable it by going to "Settings" and clicking the "Navigation" tab.
3. Now, drag Zoom to the top section to make it available.
4. Remember to "Save" using the button below before you move anywhere else.
5. Next, click the "Zoom" link on the navigation menu.

This will connect your course with your Zoom profile.

Start by clicking at the top-right corner, where there is a big blue button that reads "Schedule a New Meeting." This is where you will enter all the info for your scheduled meetings. Start filling in the information like the topic. Type what you want your sessions to be named. As I mentioned earlier, you can specify the section number if needed.

Recurring Zoom Sessions 03:10

If you set a meeting to be recurring, you can add the recurrence details in the next area. Disable the option "Join before host" to prevent participants from starting the session recording before you arrive to the session. This prevents sessions from having a lot of dead space at the beginning of the recording.

Enable the "Automatic Recording in the Cloud" option. Finally, add your TAs in the "Alternate Host" area so they can start the session if needed. If your TAs do the session setup process for you, they need to add you as an alternate host for you to be able to start a session.

After doing this, you and your students will see all the upcoming sessions, and these will also be shown in the course calendar. After a Zoom session has ended, the system takes some time to process it. Your students will be able to browse the recordings in the "Cloud Recordings" tab afterward.

eCampus Zoom Setup 4:24

The setup on eCampus is practically the same, so we will cover where the tool is located, and you can do the rest.

1. Open the desired course on eCampus.
2. Click the plus sign at the top of the left menu.
3. Select "Add Tool Link" and name the tool.
4. From the dropdown below, select "Zoom Meeting."
5. Check the box to make this tool available to users.
6. Submit.

Now, you and your students will see a new link on the left menu that will get them to the Zoom LTI. Click it and set it up. The setup will be the same as it was on Canvas.

Conclusion 5:10

That's it! Now, your students will be able to join Zoom sessions and watch recordings all from either Canvas or eCampus.

Please let us know if you have any questions or feedback about this video at EngrLearnTech@tamu.edu.

Thanks for watching!